



Ironmongery

Below listed are steps to follow to all tasks you are doing to ensure the quality of work is correct and you are fully aware and understand of what is required from SAL Construction Limited:

1. All ironmongery to be unloaded and distributed to the work areas by the site operatives.
2. Any damage to any doors prior to use, notify your supervisor immediately before fitting Ironmongery.
3. All hinges are to be routered out to get the quality of finish required.
4. Before fixing hinges to door all screw holes must be piloted using correct size drill bit.
5. DO NOT USE IMPACT DRIVER TO FIX ANY IRONMONGRY INTO THE DOOR.
6. Only use cordless drill or hand screwdriver to fix Ironmongry into the door and set the talk on your drill so screw does not over tighten or round off the head.
7. Ironmongry kits will be provided for each door set. Everything for this door will be in this kit anything missing from the kit notify your supervisor immediately.
8. Any miss placed ironmongery or missing ironmongery not identified will be charged to the person responsible.
9. All door handles must be fitted with the through bolts provided. Fixing screws into the face of the handle is not sufficient.
10. You will be provided with an Ironmongry schedule. Please check this schedule to make sure it is correct before fitting anything onto the door.
11. Any Ironmongry fixed to any doors incorrectly may result in being charged for a replacement door.
12. You will be provided with dimensions for positions of all Ironmongry to be fitted to the door. Please ensure you check dimensions before fitting anything.
13. All door stop beads must be fitted correctly onto frame and not be binding on the door at all. Use 3mm packer on hinge side to prevent this
14. Any snagging required is your responsibility to be put right by the persons on pricework. A snag list will be provided to you which will need rectifying

15. All snagging must be completed and signed off by your supervisor before any payment can be released to you.
16. Any issues regarding anything please inform your supervisor

All of these guidelines must be strictly adhered to when undertaking works for SAL Construction and by your signing below it is deemed that you accept these conditions when undertaking your works.

Site Operative Name:

Signature:

Site Management
SAL Construction Ltd